

CAAEYC

***Capital Area Association for the Education of Young Children***

***CAAEYC Mission***

*The purpose of the Capital Area Association for the Education of Young Children (CAAEYC) is to enhance the lives of children by providing support for adults working with or on behalf of young children. CAAEYC expresses its mission in terms of three broad goals:*

* *Facilitating improvements in the professional practice of early childhood development and education.*
* *Increasing public understanding and support for high quality programs for young children and their families.*
* *Fostering collaboration and building a cohesive community of early childhood professionals.*

Director Roundtable Committee

**Professional Development for Leaders in ECE**

**Do you enjoy supporting others as they seek out professional development opportunities?**

**Are you interested in helping Early Childhood leaders remain current in the field of Early Childhood Education?**

**If so, CAAEYC has a committee for you!**

*Responsibilities:*

* Scheduling meetings for directors using a guest speaker on a topic of interest, hosting roundtable discussion where the chairperson seeks out or acts as a facilitator, or developing a series of workshop meetings related to a current trend in the field of ECE
* Advertising upcoming roundtable sessions through mailings, by placing information in the CAAEYC newsletter, placing information on the CAAEYC website, e-mail, and via CAAEYC Facebook page
* Alternating location of roundtable sessions to encourage attendance from all directors in the geographical area CAAEYC serves
* Encouraging directors’ participation in CAAEYC/NAEYC membership. Encourage committee involvement through dissemination of CAAEYC/NAEYC materials and resources, discussion of professional development being held locally, statewide, and nationally, and personal contact with directors
* Keeping CAAEYC Board informed of all scheduled roundtable sessions
* Attending a minimum of two CAAEYC Board meetings per year
* Maintaining a file of past roundtable topics and flyers 

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***“The VOICE of Early Childhood in the Capital Area”***